



OFFICE OF THE
SELECT BOARD
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes
Tuesday, October 5, 2021

Held Remotely
(This public meeting was recorded.)

Present:

Armand Diarbekirian, member
David Gavin, Chair
Justine St. John, member
Jeffrey Swanberg, Clerk
Chris DiSilva, member

Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator

Becky Mosca, Administrative Assistant

1. Meeting Opening

Convene in Executive Session: A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to discuss strategy with respect to litigation where an open meeting may have a detrimental effect on the litigating position of the Town, regarding the MCAD Complaint of Koschoff v. Maynard.

2. Executive Session

A. Conduct in Executive Session

3. Reconvene in Open Session

A. Mr. Gavin called the meeting to order at 7:00 pm

B. Public Comments: No comments were made.

4. Acceptance of Minutes

A motion was made by Ms. St. John and seconded by Mr. DiSilva to accept and approve the September 21, 2021, Meeting Minutes, as amended. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve and release the executive session meeting minutes of September 8, 2021, as shown. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

5. Correspondence

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to accept the correspondence as shown.

- A. Assabet Valley Chamber E-Bulletin 42
- B. MDAR 15 million in Support for Food Security Infrastructure Grant Program
- C. Verizon FIOS TV-LFA Notification – WWDP Evine Live Boston Content & Name Change
- D. Beacon Santa Information
- E. Letter from the Maynard ADA Commission
- F. Letter from the Maynard Council on Aging

(F.) Mr. Diarbekirian asked what action the Board might consider on this topic, specifically on the proposal of a new senior center space. Mr. Gavin thinks we need to talk further, and that we need to make sure it is reflected on the capital improvement plan.

(E.) Mr. Swanberg inquired as to the details of the ADA Commission's concerns of pedestrian accessibility on sidewalks and roadways. Julie Sutton, 37 Douglas Avenue, commented on the condition of the crosswalk on Powdermill Road. Elijah Tucker commented on the conditions of the curb cuts.

Voted: By roll call. **Motion carried unanimously.**

6. Consent Agenda

- A. Change of manager at 110 Grill Maynard to Andrew Sheppard
- B. Cemetery Deeds, 2058, 2082, and 2083

A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve the Consent Agenda items A and B, as shown. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

7. Request for Use of Town Property

The Board considered the request for the placement of a sign in support of the Citizens' Petition proposing the "Bylaws to Reduce Plastic Pollution" in on town-owned property of the triangle between Nason Street and Main Street. The Board would like to consider a policy relative to the placement of signs on town property, specifically under the authority of the Select Board. No action was taken regarding the request.

8. Right of Entry Agreement

A motion was made by Ms. St. John and seconded by Mr. DiSilva to approve the Right of Entry Agreement with Maynard Crossing JV, LLC, Maynard Retirement Residence, LLC and Digital Way Owner LLC, as presented. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

9. Public Hearing Notice, 7:30 pm

The Renewal of Cable Television License of Verizon New England Inc., with the public posting for the Public Hearing as follows:

TOWN OF MAYNARD SELECT
BOARD
NOTICE OF PUBLIC HEARING
REGARDING
THE RENEWAL OF CABLE TELEVISION LICENSE OF
VERIZON NEW ENGLAND INC.

**Tuesday, October 5, 2021 at 7:30 P.M. (Online And
Telephone Public Hearing Via Zoom)**

The Select Board, as the Cable Television License Issuing Authority for the Town of Maynard, will hold a public hearing via the Zoom meeting on-line and telephone platform on Tuesday, October 5, 2021 at 7:30 P.M., pursuant to 207 C.M.R 3.05 and 47 USC Sec. 546(h) (Section 626(h) of the Cable Act) and any applicable cable television renewal license, laws, regulations or requirements, regarding the renewal of the cable television license of Verizon New England Inc. ("Verizon"). The purpose of the hearing is to: (a) identify the future cable-related community needs and interests, and to review the performance of the cable operator.

Information for attending the hearing and/or participating therein will be listed on the Open Meeting Law notice for the meeting to be available on the Town website and/or may be obtained by e-mailing or telephoning Becky Mosca at the Select Board Office - bmosca@TownofMaynard.net and (978) 897-1301.

Additionally, written comments may be submitted the Select Board by e-mail to bmosca@TownofMaynard.net both prior to and within 30 days after the public hearing.

The Board considered the value of the license agreement relative to its contributions to the budget, and specifically its support of the Maynard Public School District's WAVM communications programming. Questions included whether the monies from the agreement were only from Maynard customers, or shared regionally or otherwise. Mr. Johnson reported that approximately 90% of the funds received from the PEG agreements directly supported the School District. It was noted that other agreements have considered the possibility of less subscribers to licensee services. It was

mentioned that if PEG funds were reduced, the burden of maintaining WAVM and other programming may fall to the General Fund.

Public comments included:

Mr. Daniel Friedman, 120 Parker Street, CEO of WAVM, commented that WAVM at MHS services the Community with Bulletin news.

Mr. Charles Stearns, 17 Woodridge Road, CEO of WAVM, commented that the student run a telethon each year to raise funds for the Beacon Santa around \$30,000.00 per year. This money services 13 communities.

Ms. Emily St. John, 2 Barilone Circle, CEO of WAVM, commented that during COVID WAVM had live screen access on TV for community.

Mr. Gavin Bartlett, 2 DeMars Street, CEO of WAVM, commented that the students run a live cooking program on TV, at WAVM.

Mr. Matthew Cloutier, 11 Abbott Road, CEO of WAVM, indicated that WAVM played the meetings so residents could see and hear the Select Board, School Committee and other meetings from town.

Lydia Clancy, School Committee member, indicated that the program at WAVM is one of the educational items that keep students in Maynard.

Mr. Lenicheck 22 Lincoln Street, said the WAVM program is the highlight of his son's education from Maynard.

Ms. Eve Schluter gave her support to the WAVM Program, and commented that her son is going to have his first radio show.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to close the hearing at 8:00 pm

Voted: By roll call. **Motion carried unanimously.**

10. Policy Development

The Board considered an approach to develop policies related to the use and maintenance and approval authority of fields, parks, grounds and facilities related to recreation purposes. The Board agreed to a proposal to form a working group or task force relative to this topic. Mr. Diarbekirian was designated as the liaison from the Board to this proposed body.

Lydia Clancy, School Committee member, reported that the School Committee was already underway with a similarly tasked group, but specific to School District properties.

11. Special Town Meeting – October 16, 2021

Mr. Johnson reported that final preparations were underway, and that a final pre-Meeting meeting was conducted.

12. Green Meadow Elementary School Building

A motion was made by Ms. St. John and seconded by Mr. DiSilva to approve the amendment to the feasibility Study Agreement with the Massachusetts School Building Authority, as present. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

13. Reserve Fund Transfer Request

A motion was made by Mr. Diarbekirian and seconded by Mr. Swanberg to approve the Reserve Fund Transfer Request for the professional service contract for an appraisal of the property at 63 Summer Street. Authorizing use of digital signatures if approved.

\$6,500.00 is the request amount.

Voted: By roll call. **Motion carried unanimously.**

14. Town Administrator Report

Mr. Johnson reported that town offices would be closed in observance of Indigenous Peoples' Day on Monday, October 11, 2021. Mr. Johnson commented that he is seeking volunteers to assist the development of recommendations for the Board's consideration in the future use and leasing agreements for the property currently leased by Art Space Maynard. Mr. Johnson reported that his budget message in the development of the fiscal year 2023 (FY23) budget was distributed to departments and committees. Mr. Johnson referenced Fire Chief Tony Stowers' report on CARES funds spending.

Mr. Johnson reported that Ms. Zammuto was attending the International City/County Managers Association (ICMA) conference in Portland, Oregon.

15. Chairman's Report

Mr. Gavin congratulated the Assabet Valley Chamber of Commerce and Sarah Cressy for the success of the Maynard Fest event on Saturday, October 2, 2021. Mr. Gavin attended the fundraiser at the Sanctuary on Main Street in Maynard on October 3, 2021 for State Representative Kate Hogan along with many other colleagues. He reflected on comments heard from attendees impressed by Maynard. Mr. Gavin commended the work of the Sesquicentennial Steering Committee for the fireworks display the night of Maynard Fest.

16. Board Member Reports

Mr. Swanberg reported on his attendance to the recently held regional Climate Change Council, hosted by the town of Pepperell's Select Board. He asked the Maynard Select Board to consider review of the procedures for crafting and negotiating Host Community Agreements with prospective marijuana establishments. He recommended that the Maynard Police Department start at the same time as the Maynard Fest vendors start arriving to prevent street parking issues in support of Maynard Fest earlier than what happened at this year's event, in order to allow vendors adequate set up time. He commended the execution of Maynard Fest and the fire works display presented by the Assabet Valley Chamber of Commerce and the Sesquicentennial Steering Committee, respectively.

Ms. St. John also thanked Sarah Cressy and the Assabet Valley Chamber of Commerce along with the 150th Committee for Maynard Fest and the fireworks display on Oct. 2, 2021. Ms. St. John cited the Town Administrator's Report and requested clarification relative to the Fire Chief's report on mutual aid provided regionally. Mr. Johnson responded that he would provide answers from Chief Stowers. Ms. St. John reported on the progress of the Green Meadow Elementary School Building Committee, that committee's designer selection sub-committee, and the town's Budget Sub Committee. She commended Mr. Swanberg's recent presentation to the Budget Sub Committee that displayed a comparative analysis of the town's population, income levels, budget size and other factors in terms of Department of Revenue data from municipalities state-wide.

Mr. DiSilva also congratulated Sarah Cressy and the success of Maynard Fest and the fire works.

Mr. Diarbekirian also congratulated Sarah Cressy and the Sesquicentennial Steering Committee, and the success of the pie fundraiser hosted by Rep. Hogan.

17. Adjournment

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 9:00 p.m. Voted: By Roll call. **Motion carried unanimously.**

Approved: _____ pm

Date:

Jeffrey Swanberg, *Clerk*

Initials: bjm